

# Senior School Instrument Hire Application 2017

Please complete and return this form to Mr James in the Senior School Arts Department or Student Services.

Student First Name \_\_\_\_\_ Family Name \_\_\_\_\_  
2017 Year Level \_\_\_\_\_  
Parent/Guardian Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Mobile \_\_\_\_\_ Email \_\_\_\_\_

I wish to apply on behalf of my child, \_\_\_\_\_, to hire an instrument from Swan Christian College for one year. *\*Please note Conditions of Hire below.*

Instruments for hire:

- |                                   |                                                               |                                                  |                                          |
|-----------------------------------|---------------------------------------------------------------|--------------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Trumpet  | <input type="checkbox"/> Trombone                             | <input type="checkbox"/> Alto Saxophone          | <input type="checkbox"/> Tenor Saxophone |
| <input type="checkbox"/> Cello    | <input type="checkbox"/> Flute                                | <input type="checkbox"/> Violin (\$160 per year) |                                          |
| <input type="checkbox"/> Clarinet | <input type="checkbox"/> Bagpipes (personal chanter supplied) |                                                  |                                          |

Cost: \$250 per year. Payment must be made each year by cash, cheque or credit card at the Senior School Administration before an instrument is issued. For students enrolling midyear, payments are still required for a year from the time they have hired the instruments.

### Conditions of Hire:

The hired duration is for one year. All payments must be paid for the year, not the semester.

All instruments for hire are in excellent condition. The College goes to great lengths to maintain and service the instruments. Therefore, when instruments are hired, the College expects these instruments to be well cared for by the students during school hours, after school and during performances. Care and maintenance is the responsibility of the student, not the College.

### Repairs and Servicing:

For any amount \$80 and under, the College will cover 50% of the repair cost. Parents are expected to cover costs in excess of this amount.

I acknowledge that at all times the hired instrument will remain the property of Swan Christian College and is issued to the student in accordance with the following conditions:

- The instrument is to be used only by the student named below.
- Appropriate care and attention must be paid to the instrument.
- The instrument is returnable on request at any time for inspection, repair, adjustment or any other reasonable cause.
- Loss or damage to the instrument must be notified immediately to the music teacher.
- During the period of loan, the student will be responsible for the care of the instrument, and will be liable for any loss or damage during the period of loan (off campus). Parents are advised to consider extending their personal contents insurance policies to cover the hired instrument.

- If it is deemed that an instrument repair is needed due to neglect or misuse of that instrument, the repair charge will be passed on to the person loaning the instrument.
- Every instrument has a Swan Christian College identification tag attached to the case. If on receiving the instrument this tag is missing please notify the music teacher. If the instrument is returned without a tag, or the tag is lost during the period of loan, a \$5.00 replacement fee will be charged to your account.
- Upon cessation of the loan, the instrument must be returned to the music teacher. Instruments cannot be returned to classroom teachers or other administrative staff.
- All instruments must be returned to the College at a designated time towards the end of the year. The music teacher will advise this date.
- Do not leave the instrument in your car or in the heat for long periods of time.

**Agreement Statement**

I understand the above information and College expectations regarding instrument hire. The fees will be paid upon receipt of the invoice provided by the College.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

*By signing and returning this form, you acknowledge that you have read and agree to the conditions of hire as outlined above.*

\_\_\_\_\_  
Registration Date

\_\_\_\_\_  
Return Date

\_\_\_\_\_  
Payment Details

**SCHOOL ADMINISTRATION ONLY:**  
*Instruments Condition/s*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Instrument Serial Number: \_\_\_\_\_

\$250 Annual hire fee

\$160 Annual Violin hire fee

\_\_\_\_\_  
Mrs J Mudhan – Head of Arts

\_\_\_\_\_  
Date